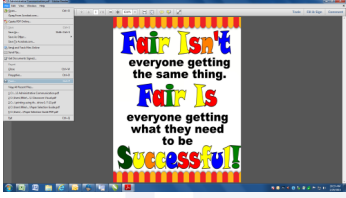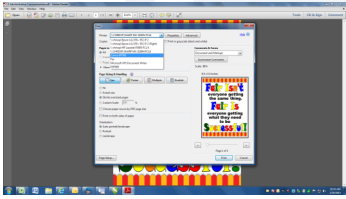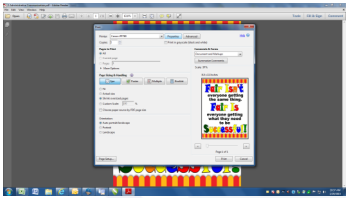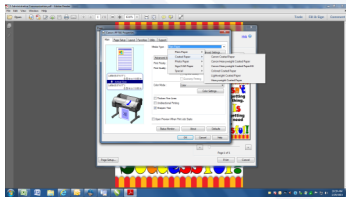# Printing using the Windows Print Driver
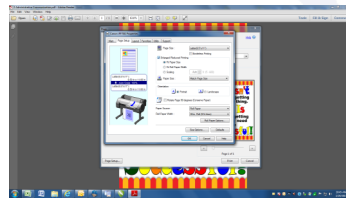
1. Open your document and go to **Print**.

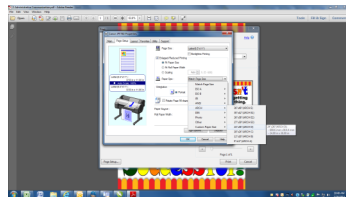2. Choose your Canon iPF printer model from the **Printer** pull down menu.

3. Click the **Properties** button to bring up the Canon Properties window.
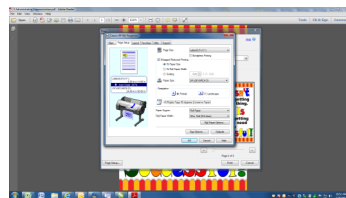
4. You will only use the first 3 tabs on the Canon Properties window. Under the **Main** tab you will change the **Media Type** to match the type of paper you will be printing on.
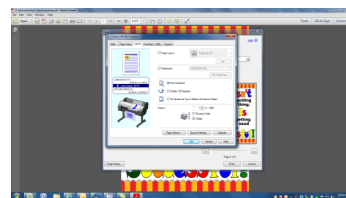*(Use the Media Selection Guide to select the correct Media Type)*

5. Click the **Page Setup** tab. Make sure the **Page Size** matches the <u>original size of your document</u>. Next, check the box next to **Enlarged / Reduced Printing**.

6. Next to **Paper Size** click on **Match Page Size** and select <u>ARCH D 24" x 36"</u>. This will determine what size poster you print.

7. Select the **Orientation** of your original document *(Portrait or Landscape)* and then place a check in the box next to **Rotate Page 90 Degrees**.

8. Go to the **Layout** tab and put a check in the box next to **Print Centered**. Click **OK** to apply your settings, and **Print** to print your poster.

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